

Your annual subscription becomes due for payment on 5th January 2009

In accordance with the Direct Debit mandate agreement we have with you, we now advise you of your 2009 subscription. Arrangements will shortly be made for your bank account to be debited, on 5th January 2009 with the amount as shown above.

If you have any queries regarding your mandate please contact Kathy Carter by 5th December 2008 on 01708 463113 or Email: kathyc@ciphe.org.uk

Your bank details on our records are as follows:

If you have a change to these details please fill in the new Direct Debit Mandate enclosed and return to The Chartered Institute of Plumbing and Heating Engineering no later than 5th December 2008

WEBSITE LISTING

If you are an Associate, Member or Fellow in business or an RP responsible for a Registered Plumbing Company and want to be listed on the Institute website (updated daily), please complete the necessary details overleaf. Those who were listed in 2008 will automatically be included for 2009 unless we have been notified in writing that you no longer require this. The fee for entry is only £35.00 inc. VAT. You also need this entry before you can participate in the Institute's corporate advertising scheme in Yellow Pages and Thomson Directories.

The Chartered Institute of Plumbing and Heating Engineering
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Membership Number

CIPHE Questionnaire

Membership Number

To help the CIPHE keep in contact with its members and improve services please take a little time to answer the questions below: Please tick boxes.

- Do you use the CIPHE website (www.ciphe.org.uk)? Are there any items not already featured that you would find helpful?
- Do you wish to receive details on the Institute's 'Green' Initiatives? (Re-generation and sustainability Initiatives)
- Have you ever utilised any of the CIPHE Membership Services available through PPL i.e. Insurance / Legal Helpline?
- Would you be interested in receiving details of the CIPHE 2009 Conference?

Name	Address
Telephone
Fax
Mobile	Town
Email	Postcode

CIPHE Website

If you are a CIPHE Associate, Member or Fellow in business or an RP responsible for a Registered Plumbing Company you can be listed on the Institute's website. If you are not already listed, please complete the details below and add £35.00 (INCLUDING VAT) to your subscription fee. If you are already listed and require any amendments to be made to your details, please amend accordingly below. Entry onto the website also means that your name may be given to members of the public seeking a plumber or heating engineer and that you can participate in the Institute's corporate advertising scheme in Yellow Pages and Thomson Directories, website www.ciphe.org.uk

Name of Company or Business

Full Business Address

Postcode

Is this also your Home Address? YES/NO Telephone Number (including STD Code)

Mobile Number E-mail

Website:

What work do you carry out - tick () those that apply: Air Conditioning Bathroom Mobility Specialists CCTV Drain Survey Commercial & Industrial Contract Work Domestic Heating Domestic Plumbing Drain Jetting & Clearance Gas Fitting * Legionella Risk Assessments Oil Fired Boilers *** Ornamental Lead Work Sanitary & Drainage Sheet Roof Work Solar Heating Thrust Boring & Moring Underfloor Heating Unvented** Water Softeners & Filters

Note* Only those CIPHE Associates, Members and Fellows registered with CORGI / CAPITA will be listed.
CORGI / CAPITA (Please circle as appropriate) Registration Number:

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Note** Only those CIPHE Associates, Members and Fellows who have passed a recognised UVHWS training course and provide evidence will be listed

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Note*** Only those CIPHE Associates, Members and Fellows who have passed a recognised OFTEC training course and provide evidence will be listed

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Website entrants are required to conform to the Institute's byelaws regarding use of logos and insignias.

Please complete and sign the following declaration –

I submit the above for inclusion in the CIPHE website and certify that the information given is true. I confirm that I am –

Proprietor / Director / Manager / Self Employed (Please delete as appropriate)

Sign CIPHE Membership Number Date

NOTES

- Subscriptions qualify for Tax relief (subject to status) via your Tax Return.
- Fellows (FCIPHE) and Members (MCIPHE) registered through the Institute with the EC(UK) pay a fee collected for the Council by the Institute at a rate of £30.00 (2008 £28.00) for IEng and £17.00 (2008 £15.00) for Eng Tech.
- Where appropriate the Annual Subscription for Fellow (FCIPHE), Member (MCIPHE) and Associate (ACIPHE) includes the annual fee for entry in the Institute's Register of Plumbers.
- Nominated members enrolled as **Registered Plumbers** who are awarded the description Registered Plumbing Company (RPCo) are responsible for conformity with the RPCo rules including payment of the appropriate fee.
- DATA PROTECTION. All members' names, addresses and telephone numbers may be disclosed to CIPHE Branch Representatives and CIPHE Industrial Associates. If you wish to check or amend your records, please contact either Michele Goss at the Institute's head office Tel: 01708 463105 or Kathy Carter Tel: 01708 463113. Please inform us of any change of address, postcode etc, by amending the details overleaf.
- PLEASE NOTE: If full payment of your CIPHE subscription and website entrance fee is not made by 31st March, your details will be removed from the Institute website and services will cease.
- Please note that if you are the subject of a formal complaints investigation by the Professional Standards Committee, this will still continue to be investigated even if subscriptions have not been paid.

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